**Guild Accredited Training Application Form**

**Step 1. Your School/College Details**

|  |  |
| --- | --- |
| **School/College Name** |   |
| **Address** |   |
| **Website Address** |   |
| **Facebook Link** |   |
| **Telephone**  |   |
| **Main Contact Name** |   |
| **Email Address** |   |
| **Guild Membership No.** |   |

**Do you have Teaching Risk Cover for you AND your teaching staff?** Yes / No

**Do you have Public Liability insurance cover for your business?** Yes / No

**Do you have parking facilities?** Yes / No

**Do you have disabled access?** Yes / No

**Please complete a 100-word description of your training institute as you would like it to appear on the Beautyguild.com Training Directory**

|  |
| --- |
|  |

**Step 2. Lecturer/Tutor Details**

Please complete the details for the school owner and all tutors who will be teaching your accredited courses. Copy this page if you have more than 2 tutors who will be teaching the Guild Accredited courses. All tutors MUST be Guild members and hold insurance.

|  |  |
| --- | --- |
| **Lecturer/Tutor Name** |   |
| **Guild Membership Number** |   |
| **Insurance Provider** |   |
| **Insurance Renewal Date** |   |
| **Professional Qualifications** |   |
| **Teaching Qualifications** |   |
| **Number of years of experience in the industry** |   |
| **Email Address** |   |

|  |  |
| --- | --- |
| **Lecturer/Tutor Name** |   |
| **Guild Membership Number** |   |
| **Insurance Provider** |   |
| **Insurance Renewal Date** |   |
| **Professional Qualifications** |   |
| **Teaching Qualifications** |   |
| **Number of years of experience in the industry** |   |
| **Email Address** |   |

Please advise us in writing if any new tutors are employed to teach Guild courses.

**Step 3. GTi Courses**

Please indicate below which of the practical and reseller GTi courses you wish to offer.

|  |  |
| --- | --- |
| **GTi Course** | **Tick each course you would like to offer** |
| **Practical Courses** |  |
| Body Massage |   |
| Ear Candling |   |
| Eyelash Extensions |   |
| Facials |   |
| Female Intimate Waxing |   |
| Gel Nails |   |
| Indian Head Massage |   |
| Lash & Brow Treatments |   |
| Make up |   |
| Male Intimate Waxing  |   |
| Manicure |   |
| Pedicure |   |
| Spray Tanning |   |
| Threading |   |
| Waxing |   |
| **Reseller Courses** |   |
| Anatomy & Physiology |   |
| Aromatherapy |   |
| Foot Reflexology |   |
| Health & Safety |   |
| Marketing Your Business |   |
| Professional Standards |   |
| Start Your Own Business |   |
| Starting and Marketing Your Business |   |
| Successful Retailing |   |

**Application Checklist**

In order for us to ensure your application is processed as quickly as possible, please use the following checklist to ensure you have submitted all relevant documentation.

Required for all applications:

🞏 Completed steps 1, 2 and 3

🞏 Provided photocopies of each individual tutors professional qualifications relating to the subjects they will be teaching PLUS their teaching qualification.

🞏 All tutors are current members of the Guild

🞏 Provided photocopies of each individual tutors teaching insurance details

**ALL FORMS MUST BE FILLED IN ELECTRONICALLY AND SUBMITTED BY EMAIL**

Please return all completed forms to accreditation@beautyguild.com